

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

**Regular Meeting
November 30, 2011
7:00 PM
City Hall
114 E Third Street
Council Chambers
Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred

Preston Lee

Jack Lesher

James N. Richmann

Candace Vessella

Ex-Officio Members

James L. Ford III, Mayor

Darrin Gordon, General Manager

Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report.
- b) Receive Severn Trent Report
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report
- I.) Approval of Minutes dated October 26, 2011
- f) Receive Treasurer Report --** remove for open agenda**
- g) Receive Asst. Treasurer Report

OLD BUSINESS

5. It is recommended that the Board of Public Works authorize the General Manager to execute the contract with Severn Trent.
(D. Gordon) INFORMATION/ACTION

6. It is recommended that the Board of Public Works accept the University of Delaware contract amendment.
(D. Gordon/G. Mandalas) INFORMATION/ACTION

7. It is recommended that the Board of Public Works authorize the General Manager to execute the power supply agreement with Delaware Municipal Electric Corporation (DEMEC). (D. Gordon) INFORMATION/ACTION

NEW BUSINESS

8. Presentation of the Six Month Financial Report (April 1, 2011 – September 30, 2011. (D. Gordon)
INFORMATION/ACTION
9. Review and update the Capital Budget Report. (D. Gordon) INFORMATION/ACTION
10. It is recommended that the Board approve its annual donation to the Lewes Fire Department.
(D. Gordon)/ACTION
11. Open forum/general discussion on the addition of a change in the rates for the Irrigation Meters. (D. Gordon)
INFORMATION/ACTION
12. Open forum/general discussion in the Demand Charge for Industrial Customers. (D. Gordon) INFORMATION/ACTION
13. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.
14. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).
15. CALL TO THE PUBLIC:
Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.
16. CALL TO THE PRESS
17. EXECUTIVE SESSION
Executive Session on a strategy session involving legal advice or opinion from our attorney-at-law where an open meeting could have an adverse effect on the position of the public body: Personnel matters in which the names, competency and abilities of individual employees will be discussed; Contract matters: (29 Del.C. § 10004) (b) (4) (2) (9) INFORMATION/ACTION
18. RETURN TO OPEN SESSION.
19. APPROVE THE EXECUTIVE SESSION MINUTES
October 26, 2011 and November 10, 2011
20. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.
21. ADJOURNMENT.

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

<p>THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM. <i>Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.</i></p>
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